

Gdańsk, 12 March 2026

Voicelab.ai Sp. z o.o.
Aleja Grunwaldzka 135A
80-264 Gdańsk, Poland

To: All interested parties

REQUEST FOR QUOTATION 01/03/2026/V

Contract Number: DOB/020/RON/4/ID1/2024

1. PURPOSE OF THE PROCUREMENT PROCEDURE

The purpose of this request for quotation is to obtain offers within the implementation of Stage 1 of the task: "High-performance mobile workstations with necessary software". As part of this task, we plan to purchase GPU accelerator for computational applications, in accordance with the requirements specified in this request for quotation.

This document contains guidelines ensuring that the procurement procedure is conducted in a manner that ensures fair competition, equal treatment of contractors, openness, transparency of the procedure and contractor selection, as well as efficiency understood as purposeful and economical spending.

2. PLACE AND METHOD OF SUBMITTING OFFERS

Please submit offers in a file protected against editing, e.g. PDF, via:

- email, to the address provided below, or
 - in 1 paper copy to the address provided below (during designated hours),
- by 20 March 2026, until 9:00 a.m., (the date and time of receipt of the document shall apply).

Voicelab.ai Sp. z o.o.
Aleja Grunwaldzka 135A
80-264 Gdańsk, Poland

Monday to Friday from 08:00 to 16:00
(excluding public holidays)

or

tomasz.szwelnik@voicelab.pl

Additional explanations regarding the procedure will be provided by:

Tomasz Szwelnik
tomasz.szwelnik@voicelab.pl
+48 883 77 2009

3. OFFER FORMAT

The offer should be prepared in Polish or English. All statements, notices and other documents must be submitted in Polish or English.

The contract/order, depending on the adopted form of commissioning, will be prepared in Polish (with an English translation if required).

The offer must be initialled on each page and must be prepared using the legibly completed and signed offer form constituting Appendix No. 1 to this request. The offer must be signed by a person authorised to do so. All attachments to the offer must be signed. Copies of documents must be certified as true copies of the original by the persons submitting the offer.

The quotation should be provided in net prices in Polish zloty (PLN). The contracting authority allows offers to be submitted in other currencies as well. If prices in the offer are expressed in a currency other than PLN, they will be converted for the purpose of selecting the most advantageous offer using the average exchange rate published by the National Bank of Poland (NBP) on the last business day preceding the day of selection of the most advantageous offer.

Underestimation, omission, or failure to recognise the subject of the order may not constitute grounds for requesting an increase in the lump-sum remuneration specified in the contract. The price is a lump sum within the meaning and with the effects resulting from Article 632 of the Polish Civil Code.

At the request of the Contracting Authority, the Supplier is obliged to provide a detailed cost calculation after submitting the offer, after signing the contract, during execution, and after completion of the order.

In order to determine whether an offer contains an abnormally low price in relation to the subject of the order, the Contracting Authority may request the Supplier to provide explanations within a specified time limit regarding elements of the offer that affect the price. When assessing the explanations, the Contracting Authority will take into account objective factors, in particular savings in the method of performance, selected technical solutions, exceptionally favourable conditions for performing the order available to the Supplier, etc. The Contracting Authority shall reject the offer of a Supplier who fails to submit explanations or if the assessment confirms that the offer contains an abnormally low price in relation to the subject of the order.

The offer must specify the warranty period granted for the subject of this request for quotation in full months, counted from the signing of the final acceptance protocol. The offered subject of the order must have at least a 12-month warranty.

The offer must specify the payment/settlement terms.

The Contracting Authority does not allow partial acceptance.

The Contracting Authority allows advance payments.

The offer must indicate the validity period of the offer (at least 7 days) and the contact person's details (phone, email). The offer validity period begins upon expiry of the offer submission deadline. The Bidder may, on its own initiative or at the request of the Contracting Authority, extend the offer validity period for a specified time before its expiry.

Only offers that fully meet the requirements specified in this request will be taken into account. The Contracting Authority will reject an offer if it is incomplete, has not been submitted using Appendix No. 1, or is inconsistent with this request. Offers submitted after the deadline will not be considered.

Before the deadline for submitting offers, the Bidder has the right to:

- withdraw the offer by submitting written notification using the same method as for submitting offers,
- modify the offer – notification of modifications must be submitted according to the same rules as the submitted offer and properly marked with the note "MODIFICATION".

4. DESCRIPTION OF THE SUBJECT OF THE ORDER

CPV CODES:

- 30237134-7 – Graphics accelerator cards
- 30211300-4 – Computer platforms

No.	Item	Quantity	Description (minimum requirements)
1	NVIDIA GDX SPARK	2 pcs	<p>GPU: NVIDIA Blackwell Architecture with 5th Generation Tensor Cores, 4th Generation RT Cores</p> <p>CPU: 20-core Arm processor (10 Cortex-X925 + 10 Cortex-A725)</p> <p>Memory: 128 GB LPDDR5x unified system memory</p> <p>Storage: 4 TB NVMe M.2</p> <p>Connect Cable of two devices</p>

When submitting an offer, please refer to each element of the specification. Lack of information in the offer or attachment regarding all components/elements may result in rejection of the offer.

In each case where a manufacturer's proprietary name is indicated in the description of the subject of the order, the use of equivalent components is permitted, including those produced by another manufacturer, provided that they meet all standards and requirements specified in the description. A Supplier proposing equivalent solutions is required to demonstrate at the offer submission stage that the solutions offered meet the requirements specified by the Contracting Authority. Any indication of proprietary names in the document is justified by the technology described in the application.

5. THE QUOTATION MUST INCLUDE

1. Total price of the devices.
2. Transport costs.

6. ORDER IMPLEMENTATION SCHEDULE

The deadline for completion of delivery is 21 calendar days from signing the contract or placing the order – depending on the adopted form of commissioning.

Completion of delivery shall mean the date of delivery of all elements of the subject of the procedure to the indicated address. Proof of completion of delivery shall be the final acceptance protocol signed by both parties.

Delivery address:

Voicelab.ai Sp. z o.o.

Aleja Grunwaldzka 135A

80-264 Gdańsk, Poland

7. REQUIREMENTS FOR BIDDERS

Each Supplier must have the authorisations required to perform activities corresponding to the subject of the order. The Contracting Authority will consider that the Bidder meets this requirement if the Bidder submits an appropriate statement included in Appendix No. 1.

The Bidder must have the necessary knowledge and experience in implementing similar projects. The Contracting Authority will consider that the Bidder meets this requirement if the Bidder submits an appropriate statement included in Appendix No. 1.

The Bidder is in an economic and financial situation ensuring performance of the Order and is not in bankruptcy or liquidation, and no bankruptcy or liquidation proceedings have been initiated against the Bidder. The Contracting Authority will consider that the Bidder meets this requirement if the Bidder submits an appropriate statement included in Appendix No. 1.

8. FORMAL CONDITIONS

The information contained in this document is confidential data of VoiceLab.ai limited liability company (the CONTRACTING AUTHORITY) and has been provided solely for the purpose of obtaining a response to this request for quotation. The document and all copies thereof remain the property of the Contracting Authority.

The Contracting Authority and the Bidder undertake to keep confidential all confidential information obtained during the procurement procedure and during the execution of delivery and installation. Such information may not be disclosed to third parties.

The Contracting Authority will select the Supplier based on correctly submitted offers in accordance with the requirements specified in this request for quotation.

If any doubts/uncertainties arise in the content of the procurement procedure, including specifications, scoring methods, etc., please submit questions.

Correspondence regarding the procedure, including questions from bidders, answers to questions, and document corrections, will be conducted in written form (email or in writing).

Suppliers should use the procedure number in all correspondence with the Contracting Authority.

In the event of changes, the Contracting Authority will publish them and provide information about changes to potential Bidders. Each change becomes binding from the moment information about it is provided. If necessary due to introduced changes, the deadline for submitting offers will be extended by the time necessary to introduce changes in offers.

The Contracting Authority will exclude Bidders who do not meet the participation requirements specified in points 7 and 12.

The Contracting Authority reserves the right to ask additional questions in order to clarify the offer.

The Contracting Authority reserves the right to close the procedure at any stage without selecting any of the submitted offers if:

- no offer has been submitted or only offers subject to rejection have been submitted, or all bidders have been excluded or did not meet the participation conditions,
- a significant change in circumstances occurs causing that conducting the procedure or execution of the order is not in the interest of the Contracting Authority and could not have been foreseen earlier,
- the procedure is affected by an irremovable defect that has or may have a significant impact on the outcome of the procedure,
- the price of the most advantageous offer or the offer with the lowest price exceeds the amount the Contracting Authority intends to allocate for financing the subject of the order, unless the Contracting Authority can increase this amount to the price of the most advantageous offer.

The Bidder shall not be entitled to any claims due to closing the procedure. The Contracting Authority will notify all Bidders who applied for the award of the order about cancellation of the procedure and its reasons and will publish this information in the Competitiveness Database.

The subject of the order constitutes a compatible whole for the Contracting Authority and submission of offers covering only part of the scope is not permitted.

Submission of variant offers is not permitted.

The offered subject of the procedure and all its components must be brand new.

Each Bidder may submit only one offer. If more than one offer is submitted by the same Bidder, the first offer received will be evaluated. This does not apply in the case of offer modification.

All costs of preparing and delivering the offer shall be borne by the Bidder.

Each Bidder who submitted an offer will receive information about the result, suspension or withdrawal from the procedure in email form.

The Contracting Authority will award the order to the Supplier whose offer is selected as the most advantageous as a result of evaluation in accordance with the rules specified in the request for quotation.

Persons representing the Supplier when concluding the contract should have documents confirming their authorisation to represent the Supplier, unless such authorisation results from documents attached to the offer.

If the Bidder whose offer was selected as the most advantageous refuses to conclude the contract under the terms specified in the offer, it is possible to conclude the contract with the next Bidder who obtained the next highest number of points in the procedure without re-examining and re-evaluating the offer, unless there are grounds for closing the procedure without selecting any offer.

9. CONTRACTUAL PENALTIES

If, due solely to the Supplier's fault, there is a delay in the delivery deadline declared in the offer (default), the Bidder shall pay a penalty equivalent to 2% of the price of the subject of the procedure for each commenced week of delay, up to a maximum penalty equivalent to 10% of the purchase price of the delayed item.

For withdrawal from the contract by the Contracting Authority due to reasons attributable to the Supplier, a contractual penalty of 30% of the purchase price of the subject of the procedure shall be charged. The Contracting Authority does not exclude the right to claim damages on general terms.

The Supplier bears all risks related to loss or damage to the subject of the procedure caused by defective packaging, marking, transport and defective delivery, attributable solely to the Supplier, except where such loss or damage results from actions or omissions of the Contracting Authority.

10. CONDITIONS FOR AMENDING THE CONTRACT

The Contracting Authority reserves the possibility of introducing amendments to the contract after its conclusion. Any amendments to the contract provisions will be made in the form of a written annex, and may be introduced due to:

- if it becomes necessary due to a change in generally applicable law after conclusion of the contract, to the extent necessary to adapt the contract to amended provisions,
- if, as a result of changes in tax law after the contract conclusion date, VAT changes occur, the remuneration due to the Contractor will be calculated based on net prices indicated in the offer and VAT in accordance with applicable regulations,
- occurrence of another legal or economic circumstance that could not have been foreseen at the time of concluding the contract, or force majeure for which neither party is responsible, resulting in inability to properly perform the concluded contract.

11. OFFER EVALUATION CRITERIA, WEIGHTING AND SCORING METHOD

When selecting the offer, the Contracting Authority will apply the following criteria:

- Net offer price [Co] – 90%
- Warranty period granted [Og] – 10%

The most advantageous offer will be the one that receives the highest number of points according to the formula:

$$P = (Co * 90\%) + (Og * 10\%)$$

Where:

- each criterion will be evaluated on a scale from 0 to 100,
- obtained scores will be rounded to four decimal places,
- evaluation will include the total proposed price for the subject of the order (subtask). The scoring method also includes the criterion concerning the warranty period.

If offers are submitted in a foreign currency, the offer value will be converted using the average NBP exchange rate from the last business day preceding the day of selection of the most advantageous offer – preparation of the protocol.

Ad. 1 Price criterion (Co)

For the criterion "net offer price", the Bidder who proposes the lowest price for the subject of the order will receive the maximum score (100 points), and each subsequent offer will be scored according to the formula:

$$Co = (\text{Lowest proposed price} / \text{Price of the evaluated offer}) * 100$$

Ad. 2 Warranty period criterion (Og)

Points will be awarded according to the following table. The warranty period shall be counted in months from the delivery completed by signing the final acceptance protocol.

Proposed warranty period	Points awarded
12 months from delivery	50
24 months or more from delivery	100

If the Contracting Authority cannot select the most advantageous offer because offers received the same score, the Contracting Authority will request the Bidders to submit additional offers within the deadline specified by the Contracting Authority. Bidders submitting additional offers may not offer higher prices than those proposed in their original offers.

The Contracting Authority may request explanations if it suspects an abnormally low price in relation to the subject of the order, as described above.

12. INFORMATION ON THE SCOPE OF EXCLUSION

In order to avoid conflicts of interest – lack of relationships – in the procurement procedure conducted by the Contracting Authority (which is not an entity obliged to apply the Public Procurement Law, in accordance with Article 3 of the Public Procurement Law), entities related to the Contracting Authority personally or by capital may not participate. Furthermore, persons performing activities related to contractor selection on behalf of the Contracting Authority, including persons participating in the offer evaluation process, may not be personally or capital-related to the Contractors submitting offers.

Capital or personal relationships shall mean mutual relationships between the Contracting Authority or persons authorised to incur obligations on behalf of the Contracting Authority or persons performing activities related to preparation and conduct of the contractor selection procedure on behalf of the Contracting Authority and the contractor, consisting in particular of the following dependencies. A related contractor shall be understood as an entity:

- related to or being a subsidiary, jointly controlled or parent entity in relation to the Leader or Co-Contractor within the meaning of the Accounting Act of 29 September 1994;
- being an entity in such a factual or legal relationship with the Leader or Co-Contractor or members of their bodies that may raise justified doubts as to impartiality in supplier selection, in particular being in marriage, kinship or affinity up to the second degree inclusive, adoption, guardianship or trusteeship, also through membership in bodies of the supplier of goods or services;
- being a linked enterprise or partner enterprise in relation to the Leader or Co-Contractor within the meaning of Commission Regulation (EU) No 651/2014 of 17 June 2014;
- being personally linked to the Leader or Co-Contractor within the meaning of Article 32(2) of the VAT Act of 11 March 2004.

In addition, the following Contractors shall be excluded from participation in the procedure:

a) those listed in the registers specified in Regulation (EC) No 765/2006 and Regulation (EU) No 269/2014 or entered on the list pursuant to a decision on entry on the list determining the application of the measure referred to in Article 1(3) of the Act of 13 April 2022 on special solutions in the scope of counteracting support for aggression against Ukraine and serving the protection of national security (consolidated text: Journal of Laws of 2025, item 514, as amended);

b) whose beneficial owner within the meaning of the Act of 1 March 2018 on counteracting money laundering and financing of terrorism (Journal of Laws of 2023, item 1124, consolidated text, as amended) is a person listed in the registers specified in Regulation (EC) No 765/2006 and Regulation (EU) No 269/2014 or entered on the list, or being such a beneficial owner since 24 February 2022, provided that they were entered on the list pursuant to a decision on entry on the list determining the application of the measure referred to in Article 1(3) of the Act of 13 April 2022 on special solutions in the scope of counteracting support for aggression against Ukraine and serving the protection of national security (consolidated text: Journal of Laws of 2025, item 514, as amended);

c) whose parent entity within the meaning of Article 3(1)(37) of the Accounting Act of 29 September 1994 (Journal of Laws of 2023, item 120, consolidated text, as amended) is an entity listed in the registers specified in Regulation (EC) No 765/2006 and Regulation (EU) No 269/2014 or entered on the list, or being such a parent entity since 24 February 2022, provided that it was entered on the list pursuant to a decision on entry on the list determining the application of the measure referred to in Article 1(3) of the Act of 13 April 2022 on special solutions in the scope of counteracting support for aggression against Ukraine and serving the protection of national security (consolidated text: Journal of Laws of 2025, item 514, as amended).

The condition shall be considered fulfilled if the Bidder submits an appropriate statement included in Appendix No. 1.